

A photograph of a modern glass-fronted office building at dusk. The building's facade is composed of a grid of dark window frames. The glass reflects the deep blue sky and some interior lights. On the upper left corner of the building, the word "energies" is written in a stylized, illuminated font. The letters are white with a blue glow. In the top right corner, there is a dark blue, curved graphic element containing the text "Supplier Code of Conduct".

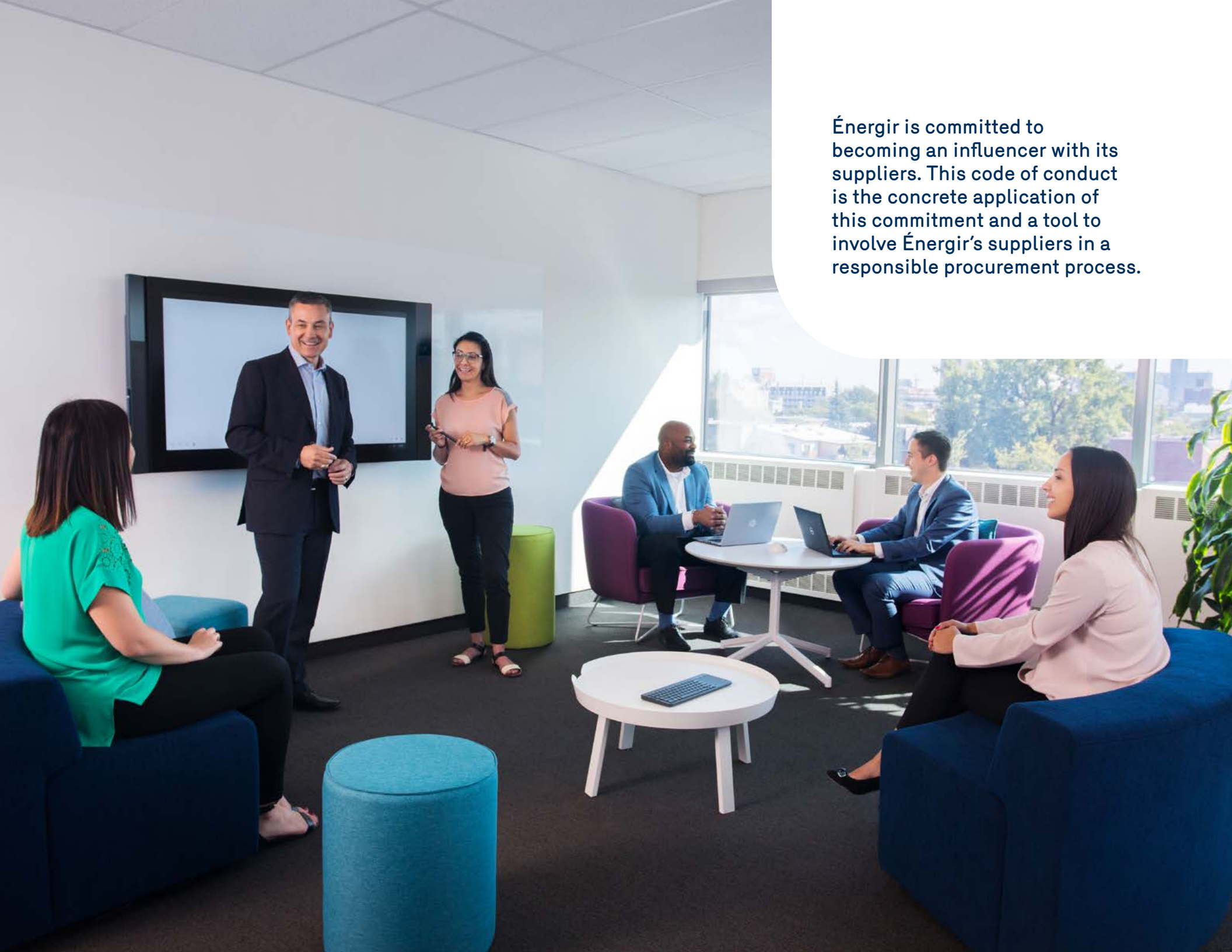
Supplier Code of Conduct

February 2022



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Énergir is committed to becoming an influencer with its suppliers. This code of conduct is the concrete application of this commitment and a tool to involve Énergir's suppliers in a responsible procurement process.

1. Objectives

The Supplier Code of Conduct sets out Énergir's commitments and expectations with regard to its suppliers in terms of sustainable development and responsible business practices.

Through this code inspired by the principles of the ISO 20400 Sustainable procurement standard, Énergir aims to encourage its suppliers to take into account environmental, social and governance issues (ESG) in their activities, throughout their supply chain.

2. Scope

The Supplier Code of Conduct applies to all suppliers of goods and/or services, including contractors having consented to being subject to the contractual terms and conditions outlined by Énergir.

Énergir invites its suppliers to encourage the application of the code of conduct in their own supply chains, i.e., with their suppliers and subcontractors.

The Management Board is responsible for the application of the Supplier Code of Conduct. The Chief Financial Officer acts as the main Management Board representative for the application of the code at Énergir. Énergir staff involved in the supplier selection process or who interact with suppliers must ensure that the code is respected and applied.

The Supplier Code of Conduct is operationalized through the integration of environmentally responsible criteria adapted to the product or service issues covered in Énergir's tendering process. For more information on Énergir's responsible procurement approach, see our [Sustainability Reports](#).

3. Compliance

Suppliers are expected to put into practice all possible and applicable actions among the steps listed in the Supplier Code of Conduct. The actions implemented suppliers must be verifiable and suppliers are responsible for them.

Énergir reserves the right to conduct verifications in order to assess a supplier's level of application of the code of conduct. Énergir could, for example, ask a supplier to complete a self-assessment questionnaire, provide proof of compliance or any other specific information, or to submit to an audit conducted by Énergir or by a designated representative.

Énergir will promote an approach based on cooperation and dialogue with the aim of working with its suppliers to identify improvement measures where necessary. In certain cases of non-compliance, Énergir reserves the right to implement corrective measures, which may include the termination of business relationships between Énergir and the supplier.

4. Implementation

The Supplier Code of Conduct is systematically integrated into Énergir's general conditions for the purchase of goods and services (compliance with laws, regulations and policies section) as well as into requests for proposals.

The code of conduct is on Énergir's website at energir.com, in the [section reserved for suppliers](#).



To report any concerns related to the Supplier Code of Conduct, contact the Executive Director, Procurement and Logistics at **514-598-3444**.

In the event that the Procurement Department is a cause for concern, contact the Ethics hotline at **1-844-288-1704**.

5. Principles

Énergir expects its suppliers to comply with all laws, regulations and procedures that apply to their business environment and encourages them to take every reasonable measure to ensure compliance with the following four principles.

I. Sound governance

In all its business relationships and in accordance with its values, Énergir expects ethical and transparent behaviour.

In addition, Énergir expects its suppliers to observe the highest standards of ethics and integrity by complying with the following rules of conduct:

- No form of collusion, corruption, falsification of documents, concealment or undue influence will be tolerated;
- Appropriate measures must be implemented in order to protect the confidentiality of information and data provided by Énergir and to respect intellectual property rights;
- No conflict of interest or situation liable to give rise to a conflict of interest affecting the impartiality of Énergir's staff in business relationships will be tolerated;
- Avoid bias and prejudice in all purchasing decisions;

In addition, Énergir encourages its suppliers to demonstrate accountability for their impacts on society, the economy and the environment through transparent and public communications on its performance.

Suppliers will consult recognized national and international sustainable development standards (such as: Task Force on Climate-related Financial Disclosures (TCFD), BNQ 21000 – Guide to applying the principles underlying the Sustainable Development Act in the management of businesses and other organizations, Global Reporting Initiative (GRI), ISO 26000 – Social responsibility) and will comply with them, where applicable.

II. Respect for the environment

Énergir encourages its suppliers to respect and protect the environment, more specifically through:

- The implementation of a management system in accordance with the ISO 14001 – Environmental management systems standard;
- The implementation of measures to reduce the environmental footprint and greenhouse gas emissions related to products and services marketed and sold to Énergir, focusing on needs, proposing more responsible alternatives and, where possible, using life cycle thinking to identify issues that must be addressed as a matter of priority;
- Technological innovation and eco-design, where applicable;
- The integration of the environment into business decisions, including the principles of reduction, reuse and disposal.

III. Health and safety responsibility

Énergir encourages its suppliers to be responsible in terms of health and safety, more specifically through:

- The implementation of measures to ensure that their staff and any persons in the workplace are protected against potential health and safety risks arising from their business activities;
- The assurance that all products supplied to Énergir or used in Énergir workplaces comply with all hazardous materials information standards (for example, WHMIS in Canada) and contain ingredients and raw materials with minimal impact on human health;
- The consultation of and adherence to recognized national and international health and safety standards such as OHSAS 18001 – Occupational Health and Safety, and compliance with these, where applicable.

IV. Socio-economic equity

Énergir expects its suppliers to conduct their activities in a manner that respects human rights; more specifically, in compliance with Quebec and Canadian human rights legislation and international instruments including the Universal Declaration of Human Rights and the international labour conventions defined by the International Labour Organization.

As such, suppliers shall:

- Eliminate forced labour and abolish child labour;
- Offer staff fair treatment and a workplace free of discrimination where labour equality, inclusion and diversity are omnipresent;
- Not constrain freedom of expression and freedom of association;
- Allow collective bargaining.

In addition, Énergir encourages its suppliers to:

- Integrate social economy enterprises (non-profit organizations, co-operatives, organizations with a social and professional integration mission) in the selection of potential suppliers, and source from them, where possible;
- Promote a local economy, where applicable;
- Participate in community activities near their business offices to promote regional social and economic development;
- Aim to integrate corporate social responsibility into all practices so as to optimize corporate social responsibility results and continuously improve its practices;
- Respect, consider and meet the interests of stakeholders on whom their activities have an impact. Consult and adhere to recognized national and international standards in terms of relations with stakeholders, such as SA 8000 – Social Accountability standard, where applicable.

For more information about Énergir's commitment to procurement and its suppliers, see the [Code of Ethics](#) and the [Sustainability Reports](#).



6. Glossary

- **Conflict of interest:** Any situation where individual interests are considered rather than the interests of the business, or where personal interests and those of the business are or appear to be in opposition to each other. Undue influence is considered a form of conflict of interest.
- **Suppliers:** All suppliers of goods and/or services, including contractors, having consented to being subject to the contractual terms and conditions outlined by Énergir.
- **Énergir:** Énergir, L.P.
- **Business relationships:** Any ties and exchanges between Énergir and its suppliers, with contractual commitment.

7. Useful links

- **BNQ 21000:** Guide to applying the principles underlying the [Sustainable Development Act](#) in the management of businesses and other organizations.
- **Universal Declaration of Human Rights:** Statement of fundamental human rights.
- **Global Reporting Initiative:** Guidelines for sustainability reporting.
- **ISO 14001:** Requirements and guidelines for implementing an effective environmental management systems.
- **ISO 20400:** Sustainable procurement – Guidance.
- **ISO 26000:** Guidelines for how businesses and organizations can operate in a socially responsible way.
- **OHSAS 18001:** International occupational health and safety management standard.
- **International Labour Organization:** Organization whose main objectives are to promote labour rights and to encourage the creation of decent employment opportunities.
- **SA 8000:** Social accountability standard.
- **WHMIS:** Workplace Hazardous Materials Information System, which is Canada's national hazard communication standard.